

The Davis Hall, West Camel
Registered Charity Number - 1070729
Howell Hill, West Camel, Yeovil, Somerset BA22 7QX

MINUTES of the meeting held on Friday, 10 July 2020 immediately following the Annual General Meeting.

PRESENT: Lena Morgan (Chairman); Alison Stevens; Mary Gordon; Kate Kirkham; Rob Gordon; Carol Mellish; John Saunders; Janet MacLellan; Peter Agland; Sue Agland; Jean Cowan; Jenny Down.
Village Agent - Dechen Chodron

APOLOGIES: Kim Bailey; Peter Naylor.

Founder members not in attendance: Derek Street; Peter Moore; Bob MacLellan; Graham Wreford.

21:01 **MINUTES** of the previous meeting held on 7 February 2020 had been circulated. They were agreed to be an accurate record and signed accordingly.

21:02 ELECTION OF OFFICERS

As all the current officers agreed to continue it was proposed by Peter Agland, seconded by Sue Agland, and agreed by all, that they should be re-elected en bloc to continue for another year.

21:03 DECLARATIONS OF ACCEPTANCE OF OFFICE

A document was made available for signing by all trustees present. Those not in attendance would be requested to sign at the first opportunity following this meeting.

21:04 TREASURER'S REPORT

Bank current account balance	£ 1,420.00
Base rate savings account balance	<u>£ 26,930.23</u>
Total funds	£ 28,350.23

The current balance total includes a grant of £10,000 from a generous Government package for hospitality venues.

An updated list of proposed works had been circulated with the minutes.

21:05 BOOKINGS

Kate told the meeting that she would be sending out the new annual agreements to all our regular hirers. It was agreed these would be sent together with a questionnaire provided by ACRE, via the CCS, asking groups their opinions on returning to use the hall.

Cool Country had paid in advance and it was agreed to consult with the Treasurer regarding rolling the balance forward when we re-open the hall.

The Railway Society, Western Dancers, and a Pilates instructor had shown a keen interest in returning to use the hall. It was discussed at some length as to when the hall would be open, hopefully aiming towards early August. Initially the hall will re-open to those groups that can control social distancing and cleaning, but the kitchen will remain closed. Kate will collate the responses from the hirers, and the officers will hold an interim meeting before August to finalise the measures that need to be put in place. It was felt that each group's needs would need to be looked at to see if they can be accommodated.

21:06 CARETAKING, MAINTENANCE AND REPAIRS

Richard Hooper will be approached regarding the plumbing before the hall re-opens as everything has been shut down whilst the hall has been closed.

Mary agreed to obtain floor stickers for use in indicating direction of flow, as it is planned to have the main doors as the entrance and the rear fire doors in the hall as the exit point, with hand sanitisers at both.

It was agreed that work to the front door and foyer area will be put on hold for the time being.

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Lena proposed a vote of thanks to Simon Mellish for repairing the wall in the new storage area, which had been knocked by the equipment from the Short Mat Bowls club. Simon had replastered and painted the area, which also now has a protective strip.

Thanks were also expressed to Mary who had re-painted the surface of the floor in the original store area. Carol volunteered to spray some weed killer on the plants that were starting to grow through the tarmac on the path through the playarea.

21:07 CORRESPONDENCE

Advice had been received from ACRE/CCS regarding the opening of village halls and new Covid-19 guidelines from the government.

21:09 USER GROUP COMMENTS

The Wednesday afternoon Railway Club is keen to return to the hall. Hopefully this may be possible in early August. The Saturday group have more people in attendance and this may be more difficult to organise.

Lunch Club - Lena announced that this will not re-commence until next year and then will only be once a month for one year only. They have been going for 21 years and are now looking for others to take it on. If no-one is forthcoming the club will close.

Short Mat Bowls will not re-commence until September.

The Parish Council would be looking to hold their September meeting in the Main Hall, rather than the Committee Room. Kate requested that the Parish Clerk send her an email with the details.

There were no other user group comments.

21:09a ANY OTHER BUSINESS

Lena proposed that both Mary Gordon and Geoff Chapman be given something towards their petrol money for collecting and delivering medication to locals while the hall has been closed. This was agreed at a figure of £60.

Peter proposed a vote of thanks to the Chair.

There being no further business the meeting closed at 18:26.

DATE OF NEXT MEETING - 7 August 2020 - 5.30pm