

The Davis Hall, West Camel
Registered Charity Number - 1070729
Howell Hill, West Camel, Yeovil, Somerset BA22 7QX

MINUTES of the meeting held on Friday, 2 October 2020.

PRESENT: Lena Morgan (Chairman); Alison Stevens; Mary Gordon; Kim Bailey; Rob Gordon; Carol Mellish; John Saunders; Jean Cowan.

APOLOGIES: Janet MacLellan; Kate Kirkham; Peter Naylor; Peter Agland; Sue Agland; Jenny Down.
Founder members not in attendance: Derek Street; Peter Moore; Bob MacLellan; Graham Wreford.

21:16 **MINUTES** of the previous meeting held on 7 August 2020 had been circulated. They were agreed to be an accurate record and signed accordingly.

21:17 TREASURER'S REPORT

Bank current account balance	£ 2,626.91
Base rate savings account balance	<u>£ 25,942.46</u>
Total funds	£ 28,569.37

Receipts from the October invoicing are still to come.

Bills are due from Richard Hooper (plumbing) and Andy Warner (painting).

21:18 BOOKINGS

There had been a query regarding the heating from Headway, now the weather is on the turn. Mary agreed to test the system and alter the thermostat. It was agreed that hirers should be asked to air the hall on leaving rather than have the windows and doors open for the duration of their hire.

A list of those now hiring the hall had been received from Kate (see attached). Kim has been invoicing in advance and asking hirers to pay on the day to alleviate the need for refunds should the hall need to close.

21:19 CARETAKING, MAINTENANCE AND REPAIRS

David Torrance is cleaning again, mostly on Fridays.

It was mentioned that the floor is very slippery when wet. Mary agreed to contact the company who had polished the floor as it was supposed to have been done to a 'sports finish' to avoid slipping.

Andy Warner had been given a gift of cider as a thank you for painting the lower walls in the main hall.

The window company, Thermaglaze, are to come and repair the front door locking mechanism, and replace the remaining blown windows in the main hall.

One of the outside lights needs a new light bulb and Mary agreed to approach either David or Andy for assistance.

Thanks were passed to Alison and Les for trimming the hedging to enable traffic to see incoming vehicles on the driveway.

The state of the car park surface was raised as it is not draining as it should and has a large amount of loose grit. Mary agreed to chase Des regarding his contact for a quote. The new surface needs to be permeable.

The green fencing on the east of the car park seems to have got out of line. It was agreed that it needs to be checked for safety purposes to ensure it has not come loose. The sleepers were also noted to be rotting and may need replacing at a later date.

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Kim went through some items on the maintenance list:-

Sound system controls - Kim agreed to contact Chris Kirkham to try and move this forward now the hall is back in use.

Online Booking System - on hold at present as unable to visit Long Sutton to see their system. There is an online demo available. Kim agreed to speak to Kate as to whether the system would be of benefit.

21:20 USER GROUP COMMENTS

Carol mentioned that the Art Group are considering cancelling their meetings due to the Covid19 restrictions and falling numbers.

It was reiterated that the Davis Hall is operating as a Covid secure building, following the government guidelines and advice from the Community Council for Somerset (CCS).

The Railway Club are still meeting on a Saturday morning at present, but may be reviewing their hirings.

Short Mat Bowls - Jean reported that they are asking their participants to wear face masks and following a one-way system to enable social distancing.

A short discussion was had about reducing the hiring rate but it was felt that as groups are not currently paying for the kitchen, and we do not charge for additional cleaning costs, the hiring rates should remain the same.

John from The Western Dancers asked specifically about their dance classes. Alison agreed to try and find out some further information regarding the current guidelines. The dance group had discussed reducing their numbers from 30 to 15 and asking members to attend once a fortnight to enable them to keep going.

There were no other user group comments.

21:21 ANY OTHER BUSINESS

Information had been received regarding grants available from the 'Somerset Climate Emergency Community Fund 2020-2021' and the 'Somerset Community Foundation' (The Somerset Fund).

The potential for an electric car charging point was not thought to be viable at present, and battery storage for the solar panels was also discussed. The battery storage was thought to be too expensive and not necessarily beneficial as we would lose out on the FiT tariff.

The Somerset Fund stated that 'Groups that have more than 12 months running costs in unrestricted reserves' are unable to apply.

A sample of the mugs available from Churchills supplies, who provided the hall crockery, had been obtained and it was agreed to purchase 24 to be used at the coffee mornings.

PLEASE NOTE - the date of the next meeting will be **Friday, 11 December** 2020 at 5.30pm.

There being no further business the meeting closed at 18:18.

DATE OF NEXT MEETING - 11 December 2020 - 5.30pm