

The Davis Hall, West Camel
Registered Charity Number - 1070729
Howell Hill, West Camel, Yeovil, Somerset BA22 7QX

MINUTES of the meeting held on Friday, 3 December 2021.

PRESENT: Lena Morgan (Chairman); Alison Stevens; Kim Bailey; Peter Agland; Sue Agland; Mary Gordon; Rob Gordon; Jean Cowan; Carol Mellish; Jenny Down; John Saunders; Joan Saunders.

APOLOGIES: Kate Kirkham; Janet MacLellan.

22:22 MINUTES of the previous meetings held on 1 October 2021 had been circulated. They were agreed to be an accurate record and signed accordingly.

22:23 TREASURER'S REPORT

Bank current account balance	£ 1,050.67
Base rate savings account balance	<u>£ 36,945.66</u>
Total funds	£ 37,996.33

These figures are reported after payments to Revolution Audio for all the work done, and £1,920 regarding the fence repairs.

22:24 BOOKINGS

Jean, from the Short Mat Bowls on Monday afternoon, had reported that the hall floor had been found in a very poor state, with mud and slivers of wood. This had to be cleared up before they could put the mats out. The previous Sunday there had been an all-day booking from the 'Truckers' (Mendip Model RC Truckers). Also, there is a new booking for 'private party' on Mondays between 12:15 and 13:15, which appears to be on a weekly basis. No-one seems to know what this is for so need to check with Kate.

It was felt that the mess was more likely to have been created by the truckers and their layouts and Kim agreed to speak to Kate.

Lena had spoken to Peter Tilbury at the Thursday coffee morning regarding mess left after the Railway Club booking on Wednesday afternoon.

An enquiry had been received, from Shaun Upshall at Riverhurst, Back Street, regarding the hire of the hall for a few people to practise their 'skating', including a few children, possibly on a Saturday evening for a few hours. It was discussed and agreed that perhaps a trial evening could be arranged to see how the hall floor would be affected. Saturday evenings are currently booked by Goulds Dancing (on the 2nd and 4th Saturdays in the month) and Cool Country (1st Saturday every month). There is a possibility that 4-6pm could be available. Alison would speak to Kate to get contact details and arrange a trial evening, which she would attend.

It was mentioned that numbers are falling at the regular Thursday coffee mornings and also film nights. The point was raised that the film choices had not been particularly inspiring. Rob agreed to speak with Moviola.

22:25 CARETAKING, MAINTENANCE AND REPAIRS

The grab rail on the ladder to the mezzanine storage is broken and needs a replacement bolt. Simon Mellish has been asked and is trying to find the right size.

The repairs to the driveway fencing have been completed.

Audio update is now complete. Feedback received from the Scottish Dancers and the Murder Mystery evening said that the new system had worked well. Further 'tweaks' may be that the overhead microphones on the stage be added to the iPad as they are connected to the hearing loop. This would save having to use a static microphone. Also, a 'DMX Patch Panel' used by Camelot Music Night could be added on a separate page of the iPad.

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The 'noisy' lighting is in the process of being cleaned. Kim will provide a summary of potential updates or replacements required.

It was agreed that we are happy to continue using Revolution Audio who have been very helpful and supportive during the audio/lighting update. Alison will write a letter of thanks regarding the works carried out to date.

Lena proposed the purchase of a £50 voucher for the Walnut Tree to be given to Barry Gadsden for all his help and time given. This was agreed by all.

The gate on the lighting mezzanine needs adjusting after the installation of the new stacking tower for the DVD/CD player etc. Graham Garrett has agreed to do this free of charge and it was agreed to get him a bottle as a thank you.

The committee room cupboard doors need replacing. It was agreed to approach the company that had replaced the kitchen cupboard doors (Kitchens and Updates Limited, 3A & 4 Higher Preston Farm, Preston Road, Yeovil) for a quote. Alison would contact them to come and see what needs doing in January 2022.

Mary had contacted Phil Reed regarding the electrical check and PAT testing. This is now hopefully to be carried out during the first week of January 2022, when the hall is fairly quiet. There is a light out in the main hall, one of the PIR lights in the car park and a security light need looking at. The main check will take 2 days.

Alison raised the possibility of investigating 'waterless urinals' for the gents' toilets. She had spoken to our local plumber, Richard Hooper, and he mentioned replacing the 'Systemiser Sensor' system that used to be in place. This senses every time someone enters the gents and automatically puts a litre of water into the top cistern, which, when full, then flushes the urinals. This may take approximately 10 visits! The estimated cost would be £280 plus fitting £100. Currently the system is continually running but there is still a nasty smell. As the toilets are not necessarily used that frequently it was felt that the sensor system may not be the answer.

The waterless urinals automatically deal with nasty odours without the use of water. Potentially it would mean replacing the u-bends and then adding the 'Whiffaway' cartridge which contains a 'mal-odour' counteractor. Alison agreed to ask Richard to give us a quote if possible. Kim would check how the hall water rates are paid.

It had been suggested that a 'card reader' for the bar might be useful for automated payments. It was felt this might be appropriate on a 'group by group' basis but not for the hall in general. There are issues with connecting direct to the bank account and authorisation on a charity account.

22:26 USER GROUP COMMENTS

Peter Agland mentioned that the Railway Club would be in the hall from 09:30 until 16:30 this coming Saturday, which had been booked with Kate. They would then be followed by Cool Country as it will be the first Saturday in December.

Carol, from the Art Group on Tuesday afternoons, mentioned that the old tables from the rear storage area had been left in the area under the mezzanine. Other items of Railway Club equipment had also been moved. After some discussion it could not be agreed as to who might be responsible, but need to keep an eye on the situation.

Lena announced that Lunch Club would be closing after 21 years. There would be a final lunch on Tuesday, 14 December.

Positive feedback had been received from different sources that the new padlock on the entrance gate was much easier to use!

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For Kate's attention: - Alison and Lena have volunteered to open/close the hall for non-locals to avoid the alarm code/key being issued to everyone. Kate will need to let them know when these hirings are taking place.

There were no other user group comments.

22:27 ANY OTHER BUSINESS

The hall website has been updated by Chris Kirkham. Mary mentioned that the charges posted do not agree to the hall leaflet. Mary is partway through updating the leaflet and will check the correct charges, together with contact details for regular hall users. Alison and Mary to meet to review the contents of the new web page.

Reports had been received from the fire alarm service, which took place on 14 October 2021. They mention 'same recommendations as previous visits', which is not very helpful. It was agreed to ask them to give us details and a price for the work that they are 'recommending'. Alison to action

The replacement chairs still need to be looked at. Lena, Kim and Mary to action in January 2022.

Geoff Chapman is still delivering prescription medicines to locals who are unable to collect. The hall had given him a cheque towards fuel costs of £60 in August 2020, for his efforts during the Covid-19 lockdown. It was suggested that perhaps the Parish Council might like to contribute this time. Alison to speak to the Parish Clerk.

Fire Wardens for regular hirers - Alison reported that several had already been nominated. Carol Mellish agreed to represent the Art Group. Need to approach Charlie Bishop regarding the Railway Club. Peter would send Alison an email contact address.

Lena asked about using the polisher on the hall floor - is this something David Torrance would do? Mary mentioned that it is not a good idea to use it too often as it may lessen the life of the floor surface. David's wife has been poorly again which may be why David hasn't been in as regularly.

A vote of thanks was made to the Chair, Lena Morgan.

PLEASE ADD TO YOUR DIARIES - the date of the next meeting will be **Friday, 4 February 2022** at 5.30pm.

There being no further business the meeting closed at 18:25.

W. Morgan
4-2-22

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